



17th March 2020

Dear Parents/Carers,

Information for Key Stage 4 (4B 4D 4L 4S) classes re learning at home should the school close

It is looking increasingly likely schools will be instructed to close at some point in the next few days or weeks. If this happens it is important that pupils are able to continue with their education and our staff will provide work for pupils to complete at home. We recognise the majority of our pupils will need support from you with completing the work at home. This may include printing off worksheets, setting up electronic documents or helping them answer questions on paper or in exercise books. We will set a variety of work including on-line learning and printed resources to meet the needs of our pupils and hope that they will enjoy the tasks and activities we set for them!

Please ensure you have access to your child's **Seesaw account** as this will be the main communication point between tutors and home for Key Stage 4. We have also created a link to a read-only **Google Drive** on our school website where the teachers will upload work on a weekly basis -

<https://www.aldermanknight.gloucs.sch.uk/resources>

Below is an overview of the plans we have drawn up so pupils have a range of subjects and activities to do across each week. We appreciate that different children will manage different amounts and would ask you to work with your child to enable them to do as much as they can.

We are aware that many pupils in Key Stage 4 will be preparing for final examinations and accreditations and therefore for these pupils the work will be focused on preparing the pupils for the requirements of these qualifications. We will keep you informed of any updated guidance from the examination boards as soon as this is provided.

- Subject teacher for all accreditation subjects will add weekly work to the Google Drive on a Monday morning by 10:00am. This will include access to appropriate past papers, links to online resources such as Seneca Learning (<https://senecalearning.com>) and online copies of study guides
- All pupils who are studying for Level 1 or 2 qualifications will have access to school email and this will be used for all communication between teachers and pupils. Pupils can email teachers with completed tasks and teachers will respond with feedback

We would also like you to encourage your child to read every day.

Please note:

New activities will be set each week on a Monday morning by 10:00am by the relevant staff and will be available on the Google drive through the link on the school website. However there will not be any work set week beginning April 6th or April 13th as these are the two weeks of the Easter holidays.

Finally just to say I hope all goes as well as possible for you and your families in the coming months as we all do our best to find a way through this difficult time.

Clare Steel, Head teacher